
NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, January 24, 2022 – 5:30 p.m.
City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Brian Myers (At Large)

Marty Novak (2nd District)

Kent O'Dell (At Large)

Gary Roach (4th District)

COUNCILMEMBERS

Brenda Blessing (At Large)

Madison Davis (1st District)

PJ Kovac (3rd District)

Russell Moore (5th District)

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meeting held January 3, 2022, at 4:00 p.m. and the regular meeting held January 10, 2022, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Nominations and Appointments:

2. Filed 1/11/22: Councilmember Novak nominates Pat Dillon, 2731 Frederick Avenue, to serve as a member of the St. Joseph Regional Port Authority for a term expiring January 24, 2029; he is replacing Royal Turner, whose term expires January 20, 2022.
3. Filed 1/14/22: Mayor McMurray nominates R. Patt Lilly, 2810 Ashland Avenue, to serve as a member of the Planning Commission for a term expiring January 29, 2027; he is replacing Reba Kendall, whose term expires on January 29, 2022.

Bills for Passage:

4. A Bill (#1419-18) sponsored by Councilmember Davis amending Section 28-1590 “Parking prohibited at any time” of Chapter 28 “Traffic and vehicles” of the Code of Ordinances to prohibit parking on the west side of 13th Street from 150 feet south of Sylvania Street to the end.
5. A Bill (#1415-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund and acceptance of the Edward Byrne Memorial Justice Assistance Grant both in the amount of \$35,127.00 to be used to purchase supplies and equipment for the Police Department and Buchanan County Sheriff Department.
6. A Bill (#1418-18) sponsored by Councilmember Davis authorizing the execution and submittal of a Missouri Highway and Transportation Commission (MHTC) Public Transit Operating Assistance Grant Agreement in the amount of \$23,399.00 for City of St. Joseph Mass Transit.

CONSENT AGENDA: Bills for Passage: (Cont'd)

7. A Bill (#1420-18) sponsored by Councilmember O'Dell approving the preliminary plat entitled "Easton Industrial Subdivision," a major subdivision consisting of one (1) lot proposed for the property located at 5101 and 5000 Easton Road as requested by Todd Morris.

8. A Bill (#1423-18) sponsored by Mayor McMurray authorizing an amendment to the Gaming Initiatives Fund to appropriate \$90,000.00 for professional legal services.

Resolutions for Adoption:

9. A Resolution (#1431-18) entering into an agreement with Mark's Lawnmowing to provide mowing services at five (5) properties on St. Joseph Avenue for \$95.00 per service.

10. A Resolution (#1432-18) authorizing execution of a Funding Agreement with Mosaic Life Care for the expenditure of American Rescue Plan Act funds in the amount of \$40,000.00 to operate a COVID booster shot clinic.

11. A Resolution (#1433-18) authorizing the execution of a one-year agreement with Central Disposal Service, Inc. to provide trash, waste hauling and disposal services for the City of St. Joseph with an option to extend said agreement for two additional one-year periods.

12. A Resolution (#1434-18) authorizing the purchase of laptops and docking stations for new Police Department vehicles from CDW-G LLC for the amount of \$31,134.36.

13. A Resolution (#1438-18) removing Theo Williams as a member of the Tree Board.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

14. A Resolution (#1445-18) authorizing the purchase of a New Way Diamondback Refuse Compactor from Elliott Equipment Company for the Park Maintenance Division in the amount of \$99,495.96.

15. A Resolution (#1446-18) designating an official name for the City's Softball Complex Field #2 as the "Ken Christgen, Sr. Field" at the Bill McKinney Softball Complex at Heritage Park.

16. A Resolution (#1447-18) designating an official name for the City's Softball Complex Field #4 as the "Fred Hoffman Field" at the Bill McKinney Softball Complex at Heritage Park.

17. A Resolution (#1449-18) authorizing an Amended Funding Agreement with Innovation Stockyard to provide additional financial assistance to modernize equipment in the amount of \$7,589.00.

18. A Resolution (#1450-18) authorizing the purchase of one Pure Storage 11TB Flash Array Chassis and 10 months of Pure Storage Evergreen Gold Support from Computer Discount Warehouse – Government (CDW-G) for the amount of \$44,120.00.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILL FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

19. A Bill (#1435-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement with Enzo Properties, LLC, (Buyer), to sell real estate located at 2312 Lafayette Street for the amount of \$40,000.00 and other good and valuable consideration.
20. A Bill (#1436-18) sponsored by Councilmember Moore amending Chapter 2 “Administrative Code” Article IV “Departments” of the Code of Ordinances to change the name of the Department of Administrative Services to Department of Finance and update the functions of the Finance and Human Resources Departments.
21. A Bill (#1437-18) sponsored by Councilmember O’Dell authorizing an amendment to the Vacant Structure Stabilization Program budget in the General Fund in the amount of \$19,438.00 to roll forward available fund balance to the current fiscal year.
22. A Bill (#1439-18) sponsored by Councilmember Davis amending Section 28-1592 of Chapter 28 “Traffic and Vehicles” of the Code of Ordinances entitled “Parking time limits on certain streets” to provide for two-hour parking from 8:00 a.m. to 6:00 p.m. along the west side of Third Street from Faraon Street to Jules Street.
23. A Bill (#1440-18) sponsored by Councilmember Davis amending Section 28-1588 of the Code of Ordinances entitled “One-way streets” to provide for one-way traffic on State Street, from Ashland Avenue to 26th Street.
24. A Bill (#1441-18) sponsored by Councilmember Myers adopting a revised Write-Off and Collections Policy for the City of St. Joseph, Missouri to replace the policy adopted by Special Ordinance Number 9367.
25. A Bill (#1442-18) sponsored by Mayor McMurray authorizing an amendment to the City Clerk’s budget in the General Fund in the amount of \$25,000.00 to provide funds for the primary and general elections and advertising expenses.

BILLS FOR FIRST READING: (Cont'd)

26. A Bill (#1443-18) sponsored by Councilmember Kovac authorizing an amendment to the General Fund, Parks Designated Funds Program budget, and acceptance of a donation from the William D. Morgan Charitable Foundation both in the amount of \$25,000.00 to be used for youth sports facilities.
27. A Bill (#1444-18) sponsored by Councilmember Kovac authorizing an amendment to the General Fund, Parks Designated Funds Program budget to return unspent funds in the amount of \$18,288.33 from the \$40,000.00 donation made by Midland Empire Sports Association for improvements to the Drake/South Park Complex.
28. A Bill (#1448-18) sponsored by Councilmember Novak authorizing an amendment to the Community Development Block Grant Fund to budget Home-American Rescue Plan (ARP) funds received from HUD in the amount of \$66,896.00 and execution of an agreement with HomeBase, the Center for Common Concern, Inc. to serve as planning and allocation consultant for HOME-ARP funds for the City of St. Joseph in the amount of \$18,000.00.
29. A Bill (#1451-18) sponsored by Councilmember Davis authorizing the execution of Change Order No. 2 with Ideker, Inc., for additional work on the River Bluff Bike Trail Project and an amendment to the 2011 Transient Guest Tax Fund budget all in an amount of \$777,477.00.
30. A Bill (#1452-18) sponsored by Councilmember Myers authorizing an amendment to the budget to transfer the amount of \$23,935.00 from the American Rescue Plan Act Fund to the General Fund Public Information and Communication Program and execution of a Master Services Agreement with CivicPlus for services to enable both hybrid and remote meeting capabilities ensuring the continuity of public meetings during the COVID Pandemic.
31. A Bill (#1453-18) sponsored by Councilmember Moore authorizing an amendment to the budget to transfer the amount of \$228,727.27 from the American Rescue Plan Act Fund to the General Fund Fire Department Program to be used for Fire Department communication equipment and authorizing the purchase of encryption software from Midwest Mobile Radio in the amount of \$10,295.09.
32. A Bill (#1454-18) sponsored by Councilmember Moore authorizing the execution of a Second Amended Long-Term Ground Lease Agreement with Missouri Western State University for the lease of property through December 31, 2118, to provide for construction and operation of a rappelling tower on the leased property.

REPORTS OF BOARDS & COMMISSIONS:

33. Filed 1/18/22: Minutes of the Aviation Board meeting held December 1, 2021, at 11:30 a.m. in the Terminal Conference Room at Rosecrans Memorial Airport.

REPORTS OF BOARDS AND COMMISSIONS: (Cont'd)

34. Filed 1/19/22: Minutes of the Land Bank Advisory Committee meeting held November 15, 2021, at 1:00 p.m., in the 1st Floor Conference Room at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

35. Filed 1/7/22: Minutes of the Council Work Session held December 20, 2021, at 4:00 p.m., in the Council Chamber at City Hall.
36. Filed 1/18/22: Minutes of the Council Work Session held January 10, 2022, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

37. Filed 1/7/22: Memorandum in re: Acting City Manager (January 7 through January 9, 2022).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

38. Filed 1/6/22: Minutes of the St. Joseph Museums Fundraising Committee meeting held December 9, 2021, at 4:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
39. Filed 1/7/22: Minutes of the St. Joseph Museums Membership Committee meeting held December 9, 2021, at 3:08 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
40. Filed 1/7/22: Social Welfare Board The Clinic Beat newsletter, December 2021.
41. Filed 1/7/22: Commendations regarding Police Department staff.
42. Filed 1/10/22: Municipal Division Summary Reporting, December 2021.
43. Filed 1/10/22: Minutes of the St. Joseph Museums Executive/Finance Committee meeting held December 16, 2021, at St. Joseph Museums, 3406 Frederick Avenue.
44. Filed 1/10/22: Apartment House Rental Property Licenses Report, December 2021.
45. Filed 1/10/22: Single Family Rental Property Licenses Report, December 2021.
46. Filed 1/10/22: Human Resources Department Monthly Activity Report, December 2021.
47. Filed 1/10/22: Property Maintenance Activity Report, December 2021.

COMMUNICATIONS: (Cont'd)

48. Filed 1/10/22: Building Permits Issued Report, December 2021.
49. Filed 1/10/22: Health Department Monthly Statistical Report, December 2021.
50. Filed 1/10/22: Business Licenses Report, December 2021.
51. Filed 1/11/22: Letter from Councilmember Kovac in re: Motion to remove Theo Williams from the Tree Board.
52. Filed 1/14/22: Letter from Peggy D. Richardson, Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 12/1/21 through 12/31/21.
53. Filed 1/14/22: Letter from Paula Heyde, City Clerk, to the George Bode Jr. Benevolent Trust Board of Trustees in re: Thank you for the donation of \$3,500.00 to pay a portion of the cost of a Zamboni Edger to be used at the Bode Ice Arena.
54. Filed 1/18/22: Police Department Monthly Activity Report Highlights, December 2021.

OTHER BUSINESS:

55. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.