

MINUTES
ST. JOSEPH LANDMARK COMMISSION

The St. Joseph Landmark Commission is charged to protect, preserve, and perpetuate the historic properties of our city.

Tuesday, Jan. 3, 2023, 5:30 pm
First Floor Conference Room
City Hall
1100 Frederick Ave.
St. Joseph, MO

2023 FEB - 8 AM 8:16
CITY CLERK

Members Present :

<u>Name</u>	<u>Attendance</u>	<u>Terms of Office</u>
Isobel McGowan	(18-01)	10/27/23
Trevor Tutt	(16-02)	06/25/24
Jim Dierberger	(23-03)	09/29/23
Alec Jennings	(15-05)	10/21/25
Marshall White	(13-04)	06/25/24
Gracia Pinzino	(20-06)	08/10/23
Carole Cline	(07-03)	01/25/25
Greg Hall	(46-08)	06/25/24
John Rodgers	(18-08)	02/22/26

Members Absent:

Staff Present:

Kimberly Schutte, Historic Preservation Planner

1. Call to Order: 5:30 pm. by McGowan

2. Roll Call:

Cline- present, Dierberger – present, Hall- present, Jennings – present, McGowan – present, Pinzino – present, Rodgers – present, Tutt – present, White -- present.

Nine (9) Members present.

3. Approval of Minutes

A. Dec. 6, 2022 Regular Meeting Minutes

Hall moved to accept the minutes as written, Jennings second.

Voice vote – unanimous

Motion Passes

4. Postponements/Adjustments to the Agenda

Schutte requested that item 5.B be removed from the agenda.

Dierberger moved that the agenda as amended be accepted, Rodgers second.

Voice vote – unanimous

Motion Passes

5. New Business

A. Certificate of Appropriateness application by Daniel and Courtney Grant seeking approval to replace the roof on the garage at 101 S. 15th St.

Schutte presented the staff report recommending that the application be found to be congruous with the Design Guidelines and that the COA application be approved as submitted.

Jennings moved that the COA be found to be congruous with Design Guidelines, Rodgers second.

Vote:

Cline – aye

Dierberger – aye

Hall – aye

Jennings – aye

McGowan – aye

Pinzino – aye

Rodgers – aye

Tutt – aye

White – aye

Motion Passes

Rodgers moved to approve the COA as presented; Dierberger second.

Vote:

Cline – aye

Dierberger – aye

Hall – aye

Jennings – aye

McGowan – aye

Pinzino – aye

Rodgers – aye

Tutt – aye

White – aye

Motion Passes

6. Old Business

A. 2022 Goals

Schutte reported on progress toward completion for the 2022 goals and assured commissioners that work would continue in 2023 on any of the goals that were not yet complete.

7. Election of Officers

McGowan nominated Trevor Tutt as Chair and Carole Cline as Vice-Chair; Jennings second.

Vote:

Cline – aye

Dierberger – aye

Hall – aye

Jennings – aye

McGowan – aye

Pinzino – aye

Rodgers – aye

Tutt – aye

White – aye

Motion Passes

Tutt assumed leadership of the meeting

8. CLG Training – Duties of the Landmark Commission

Schutte presented information regarding the background and responsibilities of the Landmark Commission. Commissioners were given information regarding the duties of the Landmark Commission as set out in the St. Joseph Code of Ordinances and asked to respond in writing to those duties. Discussion among the Commissioners as to the best way to fulfill the requirements and how best to interact with other city boards and commissions in order to facilitate historic preservation in St. Joseph.

9. 2023 Goals

Schutte stated that planning for the 2023 Goals is underway. Discussion on best ways to approach the goals.

- a) Focus on Historic Cemeteries
- b) Focus on Historic Churches
- c) Update the Central/North Commercial and the South Fourth Street Commercial National Register Surveys
- d) Research the eastern portion of Frederick Ave., to determine if it is appropriate for designation
- e) Focus on Historic Stone Walls

10. Comments

A. Commissioner/Staff: none

B. Public none

11. Next meeting, Feb. 7 2023

12. Adjournment

Meeting adjourned at 6:45 p.m.

Respectfully Submitted

Kim Schutte

Historic Preservation Planner