

**ADMINISTRATIVE VIOLATION REVIEW BOARD  
MEETING MINUTES**

February 16, 2022 – 2:00pm

City Hall, Fourth Floor Conference Room

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Term of Office</u>
<b>MEMBERS PRESENT:</b>	Pat Benedict	(59-8)	4/29/22
	Doug Brownfield	(02-0)	4/29/23
	Don Daffron	(16-0)	4/29/26
	Jason Eslinger	(13-1)	5/27/24
	Mary Kottenstette	(10-2)	4/29/25

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Juston Carr, Property Maintenance Manager  
Tiffany White Property Maintenance Inspector  
Ted Elo, Assistant City Attorney  
Carol Flury, Recording Secretary

Eslinger called the meeting to order at 2:02pm.

**ROLL CALL** – Five (5) members were in attendance, quorum present. Pat Benedict - present, Daffron - present, Eslinger – present, Kottenstette – present, Doug Brownfield – present.

**APPROVAL OF MINUTES**

Motion to approve August 4, 2021, minutes as written by Kottenstette; second by Daffron. Verbal vote taken; Ayes - 5, Nays - 0. **MOTION PASSES.**

**A. NEW BUSINESS**

- A. CASE NUMBER AP22-25165** - A request for review by Curt Logan, 1621 S 17th Street, for Violation of Section 15-29 - Maintenance of Property – Prohibited Vehicles – for allowing a white camper (possibly occupied) to be parked on a soft surface in the backyard of your property. Viewed 1/25/22. PM22-04414

Mr. Logan was not present. Flury passed out an email from Curt Logan stating that he had just received the hearing notification letter that day and that he needs more time so he can prepare and bring his attorney if needed.

Eslinger made a motion to move Mr. Logan’s hearing to March 2<sup>nd</sup>; second by Benedict. Verbal vote taken; Ayes – 5; Nays – 0. **MOTION PASSES.**

- B. CASE NUMBER AP22-25087** - A request for review by James L. Hawk, 2933 Pear Street, for Violation of Section 15-29 - Maintenance of Property – Prohibited Vehicles – for allowing more than one unlicensed, and junk/dismantled vehicles, to remain on a single property. Viewed 1/05/22. PM21-06513

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CITY CLERK

- C. CASE NUMBER AP22-25094** - A request for review by James L Hawk, 2933 Pear Street, for Violation of Section 15-25 – Nuisance Defined or Declared - for scattered trash, junk, metal, tires, appliances, vehicle parts, and other scattered debris on the entire property, and spilling onto neighboring properties. Viewed 1/05/22. PM21-06503
- D. CASE NUMBER AP21-25095** - A request for review by James L Hawk, 2933 Pear Street, for Violation of Section 15-26 – Weeds and Rank Growth of Vegetation – weeds/tall grass and rank growths of vegetation over 7” in height. Viewed 1/05/22. PM21-06497

Mr. Hawk did not show up for the hearing.

Kottenstette made a motion that all three administrative penalties stand; second by Eslinger. **VOTE:** Eslinger – aye, Benedict – aye, Brownfield – aye, Daffron – aye, Kottenstette – aye. Ayes – 5; Nays - 0. **MOTION PASSES.**

**UNFINISHED BUSINESS** - None

**PUBLIC COMMENT** – None

**ADJOURNMENT**

By general consent, the meeting adjourned at 2:09pm.

Minutes respectfully submitted by Carol Flury, Recording Secretary.