

**ADMINISTRATIVE VIOLATION REVIEW BOARD  
MEETING MINUTES**

May 4, 2022 – 2:00pm  
City Hall, Fourth Floor Conference Room

2022 Meeting Minutes  
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	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Term of Office</u>
<b>MEMBERS PRESENT:</b>	Doug Brownfield	(03-0)	4/29/23
	Don Daffron	(17-0)	4/29/26
	Jason Eslinger	(14-1)	5/27/24
	Mary Kottenstette	(11-2)	4/29/25

**MEMBERS ABSENT:** Pat Benedict’s term had expired, and she did not wish to stay on the board until a replacement was found.

**OTHERS PRESENT:** Juston Carr, Property Maintenance Manager  
Jason Soper, Assistant City Attorney  
Carol Flury, Recording Secretary

Eslinger called the meeting to order at 2:01pm.

**ROLL CALL** – Four (4) members were in attendance, quorum present. Daffron - present, Eslinger – present, Kottenstette – present, Doug Brownfield – present.

**APPROVAL OF MINUTES**

Motion to approve February 16, 2022, minutes as written by Kottenstette; second by Daffron. Verbal vote taken; Ayes - 4, Nays - 0. **MOTION PASSES.**

**NEW BUSINESS**

**A. CASE NUMBER AP22-25608** - A request for review by Bart R Pfleiderer, 2818 S 21st Street, for Violation of Section 15-25 – Nuisance Defined or Declared – Trash and debris – for the trash inside the burn barrel and scattered at the back of the property, the trash, garbage, totes, boxes and debris on the front porch, the trash and debris in the front yard and on the sidewalk. Viewed 3/29/22. PM22-05413

Mr. Pfleiderer was not present.

Kottenstette went by before the meeting and it was still a mess.

Eslinger called for a motion.

Kottenstette made a motion to let the penalty stand; second by Daffron. Verbal vote taken: Kottenstette – aye, Daffron – aye, Eslinger – aye, Brownfield – aye. Ayes – 4; Nays -0. **MOTION PASSES.**

The penalty will be enforced, and we will move on to the next penalty which will be \$200. Inspector will be inspecting next week and will issue the second penalty.

**UNFINISHED BUSINESS** - None

**PUBLIC COMMENT** – None

**ADJOURNMENT**

By general consent, the meeting adjourned at 2:05pm.

Minutes respectfully submitted by Carol Flury, Recording Secretary.